

Supplier Quality Manual

Americhem, Inc.

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1. Introduction

This Supplier Quality Manual outlines the requirements and expectations for suppliers of Americhem, Inc. to ensure the consistent delivery of high-quality products and services. This manual is aligned with the principles of ISO 9001, ISO 13845, and IATF 16949 standards.

2. Scope

This manual applies to all suppliers providing products and services to Americhem, Inc.

3. Quality Management System Requirements

Suppliers must establish, implement, and maintain a quality management system that complies with all ISO 9001 requirements.

Americhem requires our raw materials suppliers of automotive products and services to be certified to ISO 9001; with the ultimate objective of becoming certified to the IATF 16949 Standard.

Reference: [IATF - International Automotive Task Force IATF 16949:2016 – Sanctioned Interpretation, SI 23-25 issued May 2022, effective June 2022; 8 Revised 8.4.2.3 Supplier quality management system development](#)

4. Supplier Approval Process

Prior to engaging in business with Americhem, Inc., suppliers must undergo a thorough approval process. This process includes:

- Submission of relevant documentation, including quality certificates and compliance records.
- Audits, if deemed necessary.
- Evaluation of capability to meet product specifications and delivery requirements.

Only approved suppliers will be eligible to provide products and services to Americhem, Inc.

5. Supplier Performance Monitoring and Measurement

Americhem, Inc. will regularly monitor and measure supplier performance to ensure adherence to quality standards. Key performance indicators may include:

- On-time delivery performance.
- Quality of delivered products and services.
- Responsiveness to corrective actions and improvement initiatives.

6. Corrective Actions and Continuous Improvement

In the event of non-conformities or quality issues, suppliers are expected to promptly implement corrective actions to prevent recurrence. Additionally, suppliers should demonstrate a commitment to continuous improvement by:

- Proactively identifying areas for enhancement.
- Implementing best practices.
- Participating in collaborative improvement initiatives.

Reference Americhem's Supplier Corrective Action Request (SCAR) – FORM-0566.

7. Communication and Collaboration

Open and transparent communication between Americhem, Inc. and its suppliers is essential for maintaining quality standards. Suppliers should promptly notify Americhem, Inc. of any changes that may affect product quality or delivery schedules. Collaboration in problem-solving and innovation is encouraged to drive mutual success.

8. Supplier Requirements

Reference Form-0308 for the Supplier Requirements.

Statutory and Regulatory

In reference to IATF 16949 Standard section 8.4.2.2, the following documents support adherence to the standard:

- Supplier Quality Manual
- Supplier Code of Conduct
- Supplier Scorecard
- Conflict Minerals Policy
- Sustainable Procurement Policy

9. Notification of Change

- The Supplier shall provide prior written notification, at least 90 days prior to implementation, of any changes to processing or composition or availability of product that is supplied to Americhem. The Supplier will send a written statement of the proposed change(s) and samples (if possible) prior to implementing the change. Americhem will review the proposed change and upon approval, will provide Supplier with notification of accepted change.
- Changes that require notification include anything that affects the form, fit, or function of any Product, a change to the Supplier's part number for a Product, any process changes, and changes in packaging or labelling, and changes in the location of manufacture of the Product.

10. References

- ISO 9001 - Quality Management Systems
- IATF 16949 - Automotive Quality Management System
- ISO 13485 - Quality Management Systems– Medical Devices